



SENGUNTHAR ENGINEERING COLLEGE (AUTONOMOUS)

(Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai)
Recognized Under Section 2(f) & 12(B) of the UGC Act, 1956
NAAC Accredited with A Grade

TIRUCHENGODE - 637 205 NAMAKKAL (Dt) TAMILNADU



Minutes of College Academic Committee held on 04.07.2024

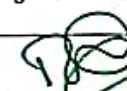
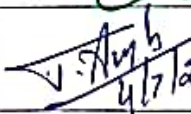
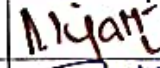
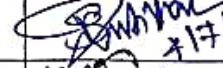

I. Agenda:


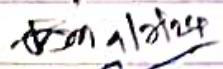
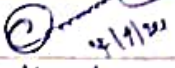
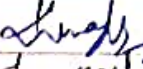
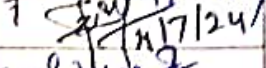
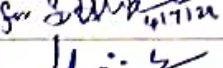
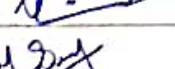
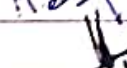
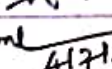
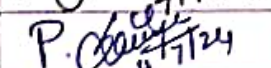

- 1.1 To discuss and approve the Academic Calendar for UG/PG, Odd Semester for the academic year 2024-2025 under 2019 and 2023 Regulations.
- 1.2 Head of the Departments are advised to finalize Timetable for the academic year 2023-2024 (Odd Semester).
- 1.3 To discuss and approve the inclusion of Skill Development Centre (SDC) activities.
- 1.4 Overall Timetable coordinator is advised to ensure the preparation of Master Timetable for the individual department for the academic year 2024-2025 (Odd Semester).
- 1.5 Head of the Department's are advised to monitor the class work in their department concerned.
- 1.6 Any other Points by the permission of the chairman.

II. List of Members Attended:

The First meeting of the College Academic Committee for the Academic year 2024-2025 was held on 04.07.2024 under the chairmanship of Dr.R.Satish Kumar, Principal of the college at IQAC at 10.30 a.m.

The following members attended the meeting:

| S.No. | Name | Designation | Position | Signature with Date |
|-------|-------------------------------|-----------------|------------------------------|-----------------------------------------------------------------------------------------------------|
| 1 | Dr.R.Satish Kumar | Principal | Chairman |  4/7/2024 |
| 2 | Er.Aravind Thirunavukarasu | Director-CRT | Management Representative |  4/7/24 |
| 3 | Dr.B.Sujatha | Dean(Academics) | Convener |  4/7/2024 |
| 4 | Dr.P.Ramesh Kumar | Dean (R&D) | Member |  4/7/2024 |
| 5 | Dr.G.P.Raja | HoD/ AI&DS | Member |  04/07/2024 |

| | | | | |
|----|--------------------------------|-----------------|--------|-------------------------------------------------------------------------------------|
| 6 | Dr.M Seenirajan | HoD / CIVIL | Member |  |
| 7 | Dr.M Sakthivel | HoD / CSE | Member |  |
| 8 | Dr.C.Aarthi | HoD / ECE | Member |  |
| 9 | Dr.K.Umadevi | HoD / EEE | Member |  |
| 10 | Mr.M.Karthikeyan | HoD / IT | Member |  |
| 11 | Dr.P.Govindasamy | HoD / MBA | Member |  |
| 12 | Mr. M S. Muhammadu Sathik Raja | HoD / MDE | Member |  |
| 13 | Dr.M.SelvaKumar | HoD / MECH | Member |  |
| 14 | Mr. A. Senthilkumar | HoD / R&A | Member |  |
| 15 | Mr.P.Thangarasu | HoD / Chemistry | Member |  |
| 16 | Mrs. P. Sathya | AP / English | Member |  |

III. Minutes of the Meeting:

Dr.R.Satish Kumar, Chairman, College Academic Committee, welcomed the gathering. Then all the points of agenda were taken up for discussion and after detailed discussion, the following resolutions were made by the members.

Agenda:

1.1 To discuss and approve the Academic Calendar for UG/PG, Odd Semester for the academic year 2024-2025 under 2019 and 2023 Regulations.

It is **resolved** to approve the Academic Calendar for UG/PG, Odd Semester for the academic year 2024-2025 under 2019 and 2023 Regulations.

1.2 Head of the Departments are advised to finalize Timetable for the academic year 2024-2025 (Odd Semester).

It is **resolved** to approve that Head of the Departments to finalize Timetable for the academic year 2024-2025 (Odd Semester).

1.3 To discuss and approve the inclusion of Skill Development Centre (SDC) activities.

It is **resolved** to approve the inclusion of Skill Development Centre (SDC) activities in the Class Time-Table as per the department concerned

1.4 Overall Timetable coordinator is advised to ensure the preparation of Master Timetable for the individual department for the academic year 2024-2025 (Odd Semester).

It is resolved that the Overall Timetable coordinator to ensure the preparation of Master Timetable for the individual department for the academic year 2024-2025 (Odd Semester).

1.5 Head of the Department's are advised to monitor the class work in their department concerned.

It is resolved to approve that Head of the Department's to monitor the class work in their department concerned.

1.5 Any other Points by the permission of the chairman.

It is decided to commence the Third and Fifth Semester Classes for the students admitted from the Academic Year 2022-2023 and 2023-2024 (UG/PG) during the last week of July.

Dr.B.Sujatha, Convener proposed the Vote of Thanks to all the Committee members of the College Academic Committee.

The meeting concluded by 12.30 p.m.


Convener


Chairman

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- 2 Dean/Acad. File.